

## READING CYCLE FORUM - MEETING NOTE

18<sup>th</sup> November 2021 - Microsoft Teams

### **Attendees**

*Apologies - Cllr Ricky Durveen*

Cllr Paul Gittings (Chair, RBC)

Cllr Adele Barnett-Ward (RBC)

Cllr Jamie Whitham (RBC)

Greg Woodford

Joe Edwards

Brian Morley

John Lee

Karen Robertson

Brian Oatway

Adrian Lawson

Martin Weller

Ian Germer

James Penman (RBC)

Lucy Prismall (RBC)

Chris Maddocks (RBC)

David Vazquez (WSP)

## **1. Welcome**

Cllr Gittings welcomed attendees to the meeting and introductions were made.

## **2. Active Travel Fund Update**

WSP presented detailed drawings of the proposed Shinfield Road scheme which is currently out to public consultation. LP presented on the consultation responses to date and set out the timescales for the remainder of the scheme development.

Key actions resulting from the discussion include:

- RBC/WSP (DV, LP, CM) to investigate the correct legal status of the cycle track/cycle lane
- RBC/WSP (DV, LP, CM) to ensure the designs includes sufficient signage to make it clear the cycle route is one-way (with flow).
- RBC/WSP (DV, LP, CM) to ensure that the design of the stepped cycle track allows for access on to driveways.
- RBC/WSP (DV, LP, CM) to consider priority at junctions for pedestrians and cyclists
- RBC/WSP (DV, LP, CM) to consider including coloured surfacing across side roads to highlight the continuation of the route for cyclists.
- RBC (LP, CM) to investigate with University of Reading, opportunities to provide access for cyclists through the university via Elmhurst Road point of access.

## **3. Capability Fund and Cycle Hub Update**

LP presented on the latest plans for the Capability Fund, with updates on progress including: recruitment of an active travel officer, provision of cycle training and maintenance training and updates to the Local Cycling and Walking Infrastructure Plan to ensure compliance with Local Transport Note 1/20.

Further updates were given with regard to the cycle hub element of this fund, this included: confirmation of costs associated with rent, fit out, as well as a proposed layout for one unit.

Key actions resulting from the discussion include:

- RBC (LP, CM) to identify security costs
- RBC (LP, CM) to obtain proposed layout for a second unit
- RBC (LP, CM) to progress legal agreement with selected unit
- RBC (LP, CM) to ensure accessibility to the cycle hub is clearly signed to reduce potential conflicts between cyclists and pedestrians

## **4. Traffic Management Requested Schemes List**

JP presented the latest Traffic Management Requested Schemes List which was agreed by the last Traffic Management Sub-Committee meeting in September 2021. JP noted that all schemes on the list are currently unfunded, however RBC continue to seek funding opportunities to ensure more schemes are progressed.

Key actions resulting from the discussion include:

- RBC (JP/SS) to review historic lists of schemes requested by the cycle forum, to ensure they are captured on the latest Traffic Management Requested Schemes List.
- RBC (JP/SS) to add investigation of 20mph scheme for the Shinfield Road area to the latest Traffic Management Requested Schemes List.
- ALL to provide details of any historic scheme request that are not included on the latest list
- RBC (JP/SS) to review information previously provided by the forum regarding amendments needed to town centre signage, and action accordingly.

## 5. AOB - All

- Redlands Road - it was requested that RBC (JP/SS) review the provision of traffic calming measures on Redlands Road to ensure suitability for cyclists
- RBC (SS) to clarify the latest dimensions for pothole interventions